



Officers 2016-17

Chair: Bryon Snapp  
Chair-Elect: Andrew Rohner  
Vice-Chair: David Douglas  
Treasurer: David Davidson  
Secretary: William White  
Past Chair: Peggy Munsell

American Society of Safety Engineers  
Santiam Section of the Columbia-Willamette Chapter  
P. O. Box 372 Salem, OR 97308

Executive Committee  
January 19, 2017, 7-8AM  
Broadway Commons  
Minutes

Present: Bryon Snapp, William White, Andy Rohner, David Davidson, (David Douglas by phone)

Absent: Peggy Munsell

1. Officer recruiting:
  - a. Identify positions to recruit and nominating committee members.
  - b. Nominating Committee: Bryon and any past chairs such as Ian Chase, Laurie LaBrasseur.
  - c. Positions to recruit: Vice-Chair, Secretary,
  - d. Chair: Andy, C-E: David Douglas, Treasurer: David Davidson, Past-C: Bryon Snapp
  - e. Potential people: Paula Phelps, Michiel Majors,
  - f. Consider modifying bylaws to add a Treasurer-Elect position.
2. Treasurer: balance.
  - a. Balance: \$7,155.45
  - b. WISE: we may have to resubmit the check.
3. Meetings and Topics:
  - a. New discussion:
    - i. February: Robert Snyder, ODOT, on Small Fleet Safety. David Douglas will bring his laptop in case it's needed. Add discussion item about officer roles and responsibilities led by Andy. Discuss Capital Coffee Break and work with Bruce Poinsette. Andrew Rohner will email Bruce Poinsette.
    - ii. May, Fall Protection and Walking Working Surface. Bryon Snapp develop presentation, David Davidson present.
    - iii. July: Heat safety
    - iv. Look at GOSH speakers and identify any local ones to ask to present for our meeting.
    - v. topic: Michiel Majors and their implementation of the activity tracker wellness program
    - vi. meeting agenda and structure
      1. Consider having several topics on hand that we can deliver on-demand if speaker doesn't show up.
        - a. Andy-Hazard Id and Accident Analysis
        - b. William-Ladder Safety
        - c. David Douglas-Building a Safety Culture

Ideas for Topics:

|                         |                                                    |                                                 |
|-------------------------|----------------------------------------------------|-------------------------------------------------|
| New recordkeeping rule. | PAPA-Prepare (Emergency), Act, Plan, Adapt (Trend) | Enterprise Risk Assessment with a scoring model |
|-------------------------|----------------------------------------------------|-------------------------------------------------|



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|                                      |                                                                            |                |
|--------------------------------------|----------------------------------------------------------------------------|----------------|
| Lean and safety                      | Health and Wellness                                                        |                |
| Silica exposure. David Johnson, SAIF | Reporting injuries                                                         | Driving safety |
| Cranes & Rigging                     | Ladders and all the new types and uses. Consider asking AGC, Travis Stone. |                |

4. Membership

- a. Continue discussion about ways to boost membership. scholarship, grant to get new members in our Section. We could offer 50% towards an initial or hardship membership. Set an annual limit on \$ the Section provides.
  - i. Consider making business cards.
  - ii. Be sure to get new attendees' names and email addresses.
- b. Attempt to draw more local businesses.
- c. Consider partner with Construction Safety Summit for a local meeting or meeting collaboration at one of our membership meetings.
- d. Communication with Chapter
- e. Andy and Bryon are attending the CWC exec meetings. Brittany attending our Section meetings and monitoring emails.

**Upcoming topics**

February 2017:

Topic/Speaker: Small fleet safety. Robert Snyder, ODOT  
 Section activity: Recruit officer candidates

March 2017 is GOSH

Section activity: Publish names of nominees. GOSH every other year.

April 2017

Topic/Speaker: Injury reporting and Drug Testing programs as incentives/barriers. Andy Rohner  
 Section activity: Construction Career Day. Capitol Coffee Break on April 17. Coordinate through Bruce Poinsette at CWC

May 2017

Topic/Speaker: Walking-Working Surface & Fall Protection Criteria for General Industry Rule  
 David Davidson HBA.  
 Section activity: Election of Officers. Safety Break for Oregon. Safety Week.



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June 2017:

Topic/Speaker: Nathan Taylor, Kerr Contractors, Intro to Excavation Safety  
Section activity: Installation of Officers.

July 2017:

Topic/Speaker:  
Section activity: submit annual report to chapter of our activities. annual financial report. Do all the stuff to change over responsibilities for officers. Including bank signers.

August 2017: no membership meeting

September 2017:

Topic/Speaker:  
Section Activity:

October 2017:

Topic/Speaker:  
Section Activity:

November 2017:

Topic/Speaker:  
Section Activity:

December 2017:

Topic/Speaker: Section Appreciation  
Section Activity: Member recognition of years of service

January 2017:

Topic/Speaker:  
Section activity: Publish names of Nominating Committee.